



## APPLICATION FOR UTILITY SERVICES

TOWN OF SWANSEA  
300 WEST THIRD ST.  
SWANSEA, SC 29160  
803-568-2835 Fax 803-568-2827

DATE \_\_\_\_\_

Please check all that applies

Is this a rental property? ( ) Yes ( ) No. If this is a rental, please attached rental/lease agreement Your Driver's license number \_\_\_\_\_ Your Social Security # \_\_\_\_\_

Type of Structure: House ( ) Mobile Home ( ) Apartment ( ) other ( ) \_\_\_\_\_

Are you the owner? Yes ( ) Please attach proof of ownership No ( )

Race/ Ethnicity: {} white {} African American {} Hispanic {} Asian {} Other \_\_\_\_\_

Insurance policy, tax bill, contract of sale, etc.

If this a Commercial Property, please give owner's name \_\_\_\_\_

Driver's license number \_\_\_\_\_

Attach proof of ownership. Bill of sale, contract of purchase, or lease agreement

Tax ID number \_\_\_\_\_

### Account Holders

Name \_\_\_\_\_

Address \_\_\_\_\_

Address where bill will be sent \_\_\_\_\_

Phone number \_\_\_\_\_

Email address \_\_\_\_\_

Signature of Resident or

Office Use only

Account Number \_\_\_\_\_

Deposit Amount \_\_\_\_\_

Inside/Outside City Limits

Residential/Commercial

Check all that applies:

Water Services()

Sewer Services()

Fire Hydrant()

Com-Kitchen()

Trash()

Completed by \_\_\_\_\_

Date \_\_\_\_\_

TOS/10-2022

## **TO ALL WATER AND SEWER CUSTOMERS**

If you have not received your bill by the 4<sup>th</sup> day of the month, please call the Town Hall @ 803-568-2835. We are not responsible for postal delay. Not receiving your bill is not an excuse to not pay your bill.

Your meter will be read once a month and total payment is due by the 10<sup>th</sup> of each month. After the tenth day, a 10% penalty will be added. If any bill remains unpaid by 5:00 p.m. on the 20<sup>th</sup> of the month, your services will be disconnected, and a reconnection fee of \$56.25 for in town service and \$75.00 for out-of-town services shall be added to your current bill for reconnection.

Per the Town's Ordinances there are no adjustments given for water line/pipe leakage.

If you notice an irregularity with your bill, you must notify the office by the 10<sup>th</sup> of the month.