

THE TOWN OF SWANSEA  
GENERAL MEETING  
OCTOBER 28, 2024  
6:00 P.M.

**ATTENDANCE**

Mayor Viola McDaniel  
Pro Tem Linda Butler  
Councilman Michael Luongo  
Councilwoman Doris Simmons  
Councilman Jerome Williams

The meeting was called to order at 6:00 P.M. by Mayor Viola McDaniel at the Swansea Municipal Court Room, 320 West Third Street, Swansea, SC 29160.

A sufficient quorum had already been established at the Swansea Public Budget Hearing.

Therefore, Mayor asked if there was a consideration to approve the minutes of September 11<sup>th</sup> and 23<sup>rd</sup> 2024. Councilman Luongo presented the motion and second by Councilwoman Butler.

Motion passed unanimously

Gary Bailey, Town of Swansea auditor shared it audit Review. This is his third year working on the towns audit. This was the best year with back up and support. There was not anything they did not have back up for, except for the Capital assets they talked about, historical for we do not know where those are, most are which is water. As for Operations and Expenses, that was tested, all the backup was there.

Suggestions for Accounting Operations, Town maintains quick books on line. Basic two funds one Water and General Fund on the Same Quick Books and the way bills are paid and funds allocate to water and sewer. Swansea is the only municipalities that does this. Two separate quick book accounts needed to avoid errors.

Balance Sheet cash account \$239k 4 months of cash on hand minimum is 3 months. Un restricted funds dangerously low.

Biggest expense is the state pension. General funds had a good year. Salary was 64% of every dollar spent.

Sewer and Water - 241k water loss and 130k real dollars loss in service.

Old age collection is an overstatement

Capital Assets mostly are Sewer and Water assets. They need to see the original purchase documents, to show what the value of water and sewer assets are which have a long life.

Councilwoman Simmons presented a motion to accept the budget and second by Councilman Luongo.

Mayor stated, you cannot pass your budget if your expenses are higher than the revenue.

All in favor of passing the budget. Councils Luongo (yes), Williams (yes) Butler (Yes) Simmons (Yes) Mayor (NO).

Motion passed (4-1)

Motion made to accept the schedule meetings for the year 2025; and the Holidays for the year 2025 by Councilman Luongo and second by Councilman Williams.

Motion passed unanimously

### **ADMINISTRATOR REPORT**

Christine Keefer submitted her information to Council in an effort to keep the meeting short. However, would answer any questions deemed necessary at the meeting.

Swearing in of the new Police Chief William Charlton for the Town of Swansea was done via Officer Ty McComas.

Councilwoman Simmons thanked the committee for interviewing and hiring the new police chief. Thanks to Councilwoman Linda Butler, Christine Keefer, Ty McComas, Kevin Houser and Mr. R Rucker, as Council appreciate your efforts.

### **JOINT MUNICIPAL WATER**

Jay Nichols gave it report on the activities for the month of October for the Town of Swansea.

- One service
- 2 main break repairs
- Lift station woodland up to speed last rotating assembly has been order.
- 8<sup>th</sup> street another rotating assembly part of pump that has to be replaced
- Storm stand point (Helene) 1 outage on the Aiken Co-op grid at Woodlands
- Used towns generation to keep it up and running.
- One access road to Nucor. They cannot get to the lift station, because the road has been washed out. They are having problems getting contractors.
- They may have to do it in house.

Councilwoman Simmons wanted to know, how they handle construction crews taking or controlling them from getting water from the fire hydrants.

His replied, can you stop it (No). They gave up 20 years ago. A couple thing you can possible do; Hydrate meter which is expense that can be used. Issue a permit. Because the safety of the water is most important.

### **BOOKKEEPER REPORT**

Timothy Hillian shared the financial to Mayor and Council for the month of October 2024.

- Water, Sewer and Sanitation
- Reports showed statements of Cash and Debt as of 10/28/2024
- Liabilities on Town Credit Cards, USDA and Truist loans
- Split the General Fund from Water in Quick

- Books. He will put together a fact sheet. What it will take and how long.

The mayor asked, if there was a motion to adjourn to Executive Session?  
Motion stated, by Councilman Luongo and second by Councilman Williams.

Motion passed unanimously

Mayor said there was no actions taken to vote on while in Executive Session.

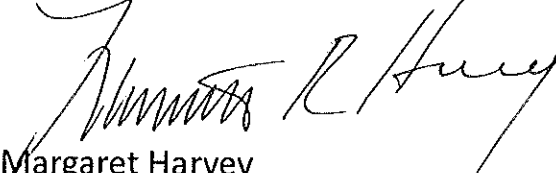
Motion to come out of Executive Session made by Councilman Luongo and second  
by Councilman Williams.

Motion passed unanimously

A motion to adjourn was made by  
Councilman Luongo and second by Councilman Williams.

Meeting adjourned

Respectively Submitted,

A handwritten signature in cursive script, appearing to read "Margaret Harvey".

Margaret Harvey  
Clerk Treasurer

(9:13 pm)