

**VIOLA MCDANIEL
MAYOR**

**LINDA G. BUTLER
MAYOR PRO-TEM**



**DORIS W. SIMMONS
MICHAEL LUONGO
JEROME WILLIAMS
COUNCIL**

**TOWN OF SWANSEA
GENERAL COUNCIL MEETING
JANUARY 27, 2025
6:00 P.M.**

**320 West Third Street, Swansea, SC 29160
Municipal Building Courtroom**

AGENDA

- I. Call to order
- II. Notification and Determination of Quorum
- III. Invocation
- IV. Pledge of Allegiance
- V. Consideration to approve minutes of the December 23, 2024 meeting
- VI. Amendment of Holiday Schedule for May and December 2025
- VII. Representative for W. K. Dickson Viability Draft Review
- VIII. Joint Municipal Water Report
- IX. Town Administrator Report
- X. Bookkeeper Report
- XI. Police Report
- XII. Consideration to Adjourn to Executive Session
Under SC Code Section 30-4-70 (a)
(1) Discussion of Personnel Matters related to hiring and assignment
duties of current personnel staff
(2) Receipt of legal advice concerning pending litigation matters
- XIII. Consideration to adjourn from Executive Session
- XIV. Potential action on items discussed in Executive Session
- XV. Adjournment

Posted: 1/24/2025

THE TOWN OF SWANSEA
GENERAL MEETING
December 23, 2024
6:00 P.M.

ATTENDANCE

Mayor Viola McDaniel
Pro Tem Linda Butler
Councilman Michael Luongo
Councilwoman Doris Simmons
Councilman Jerome Williams

The meeting was called to order via Mayor Viola McDaniel at 6:00 P.M. in Swansea Municipal Court Room, 320 West Third street, Swansea, SC 29160. All media notifications were sent out with the proper posting at town hall, the Police department and website.

The town quorum was established with all of Council in attendance.

There was a twenty second silent prayer by Council. After which, the Pledge of Allegiance was recited by all in attendance.

The Mayor asked, if there was a consideration to approve the minutes of October 9th Special Call meeting, October 28th Public Budget Hearing and General Meeting, October 28th. Motion made by Councilwoman Butler with corrections if necessary and second given by Councilman Luongo.

Motion passed unanimously

TOWN ADMINISTRATOR REPORT

Christine Keefer made her November monthly report with Council. She prepared a written report given to each on their desk prior to the meeting.

The Council Retreat scheduled for January 11th from 9 A.M. to 1:00 P.M. at Sea Swan Cafe' and Bistro on 265 South Mammoth, Swansea. The town supporting local businesses.

Naomia Reed, Field Representative from MASC will lead the Strategic Planning portion of the work shop. There will also be some training that will be a benefit to everyone.

Councilwoman Simmons shared, Russell Ott stated, he could come if we needed him too.

There will be some team building and working is included in the meeting.

Councilman Luongo asked for a copy of the preliminary report from W. K. Dickerson.

Chris spoke about a mid-year FY25. This was request when the budget was passed the last time. This allows the town to step in to FY26.

Home Town legislative Action Day scheduled at the Convention Center this year on January 21, 2025.

JOINT MUNICIPAL WATER

Jay Nicholson shared his November, monthly activities for the Town of Swansea. There were no major events, however concerns about the fats, oils and grease this time of the year. It is slipping through the lift station. He received some calls off of Woodland on No. 6. All those concerns were on the customer side not the town has been addressed, food not fats.

He provided comments on the W. K. Dickerson report in the comment mode.

BOOKKEEPER REPORT

Timothy Hillian presented his November financial report to Council.

He shared with Council information regarding Water and Sewer. How it reflects the increase. In addition to speaking on Cash and Debt, Revenue and Expense.

Mayor needed, a motion to go into Executive Session.

Motion to go into Executive Session by Councilman Williams and second by Councilwoman Butler.

Motion passed Unanimously

Mayor asked, for a motion to come out of Executive Session. Councilman Williams made the motion and second by Councilman Luongo.

Motion passed Unanimously

Mayor asked, if any items came out of Executive Session.

Councilman Luongo, move we accept the addendum to the Town Administrators employment agreement as discussed in Executive Session.

Motion passed Unanimously

Motion to adjourn presented by Councilman Williams and second by Councilwoman Butler.

Motion passed Unanimously

Respectively Submitted,



Margaret Harvey
Clerk Treasurer

TO: Council

FROM: Margaret Harvey

RE: State Ethics Commission

Council, this is a reminder to do your electronic Annual filing, as Pursuant to Section 8-13-320 (1) of the Ethics Act.

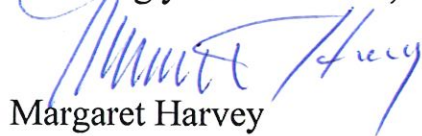
It must be filed between January 1, 2025 and February 15, 2025.

To fill out the Entity List, please do the following:

- 1) Go to <https://sc.accessgov.com/ethics/Forms/Page/ethics/entitylist>
- 2) Enter the name of your agency as well as your name, your contact number, your Email address, and your telephone number.
- 3) Under "Remove Filer(s)," provide contact information for each filer who filed a Statement of Economic Interests (SEI) in 2024 but will not be required to fill out An SEI in 2025. If the filer is not one of your filers, please add their name and State "not ours" beside their name.
- 4) Under "Add Filer(s)," provide contact information for each newly required filer for 2024.
- 5) Review form.
- 6) Submit form.

If you have any questions, please do not hesitate to let me know in this matter.

Thanking you in advance, I am



Margaret Harvey
Clerk Treasurer
Town of Swansea
803 568 2835